

****There is NO fee required for our transcripts**** No transcript will be issued until all holds are cleared.

Please mark the appropriate box:

- Send Now _____ Number of copies
 Hold for Final Grades (limit 5)
 Hold for Graduation

This transcript is being processed at the request of the student:

Name: _____
 (Last) (First) (Middle Initial) (Maiden)

Social Security Number: _____ Other Names Used: _____

Date of Birth: _____ Term/year last enrolled: Fall _____ year
 Mo Day Year Spring
 Summer

Daytime/Cell phone number: _____

I will pick up the transcript **(If the transcript will be picked up by someone other than the student, this person must provide a written and signed statement from the requesting student indicating that they are authorized to pick it up, and must show a photo id.)**

OR

Address where transcript should be mailed:

 (Name/Business/School)

 (Street)

 (City) (State) (Zip)

 Student signature

Please fax or mail the completed transcript request form to your TSTC campus location:

TSTC Waco
 Waco Campus Admissions
 3801 Campus Drive
 Waco, TX 76705
 Fax: 254-867-2250

TSTC Harlingen
 Harlingen Campus Admissions
 1902 North Loop 499
 Harlingen, TX 78550
 Fax: 956-364-5117

TSTC Marshall
 Marshall Campus Admissions
 2400 E. End Blvd. South
 Marshall, TX 75671
 Fax: 903-923-3280

TSTC West Texas
 Sweetwater Campus Admissions
 300 Homer K Taylor Dr.
 Sweetwater, TX 79556
 Fax: 325-235-7443

Kindly allow 24 hours for your request to be processed.
 Transcripts will be mailed to the address provided and cannot be faxed.